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STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING



MICHAEL P. FLANAGAN
SUPERINTENDENT OF
PUBLIC INSTRUCTION

**FISCAL YEAR 2005
CHILD AND ADULT CARE FOOD PROGRAM
OPERATIONAL MEMO #40**

TO: Child and Adult Care Food Program Institutions

FROM: Mary Ann Chartrand, Director
Grants Coordination and School Support

DATE: August 23, 2005

SUBJECT: **Additional Guidance on the Child and Adult Care Food Program (CACFP) Second Interim Rule**

FNS has drafted responses to questions received during conference calls regarding implementation of the second interim rule entitled, *Child and Adult Care Food Program: Improving Management and Program Integrity*. The attached guidance provides information to help CACFP staff build a stronger understanding of the rule's requirements on:

- Applications,
- Agreements,
- Household contacts,
- Enrollments forms,
- Facility review elements and review requirements,
- Block claim (and other) edit checks,
- Review cycles for sponsored facilities,
- Training,
- Tier I eligibility based on food stamp participation,
- State agency denial of facility payments,
- Audit requirements,
- State agency outreach requirements,
- Incentive bonuses, and
- WIC information

Along with this guidance, CACFP staff should continue to refer to the second interim rule entitled, *Child and Adult Care Food Program: Improving Management and Program Integrity* issued on September 1, 2004.

Should you have questions, please contact the CACFP at (517) 373-7391.

Attachment

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